

होटल प्रबंधन खानपान प्रौद्योगिकी और अनुप्रयुक्त पोषण संस्थान, चेन्नई
INSTITUTE OF HOTEL MANAGEMENT CATERING TECHNOLOGY AND APPLIED NUTRITION

An ISO 9001:2015 Certified Institute



(An Autonomous Body under Ministry of Tourism, Government of India) (Affiliated to NCHMCT, Noida)
(पर्यटन मंत्रालय, भारत सरकार के अधीन स्वायत्तशासी निकाय)
IV Cross Street, C.I.T Campus, TTTI-Taramani, Chennai - 600113.



MINUTES
of the
96th BOARD OF GOVERNORS MEETING
held on 12.03.2025 at 11.00 A.M.

**INSTITUTE OF HOTEL MANAGEMENT CATERING TECHNOLOGY AND
APPLIED NUTRITION: C.I.T. CAMPUS: CHENNAI - 600 113**

**MINUTES OF THE 96th BOARD OF GOVERNORS MEETING OF THE INSTITUTE OF HOTEL
MANAGEMENT CATERING TECHNOLOGY AND APPLIED NUTRITION (CHENNAI) SOCIETY,
CHENNAI-600 113 HELD ON 12.03.2025 AT 11.00 a.m. AT THIS INSTITUTE.**

The following members were present:

CHAIRMAN:

1. Dr. K.MANTIVASAN, I.A.S.

Addl. Chief Secretary to Govt. of Tamil Nadu,
Dept. of Tourism, Culture and Religious Endowments,
Fort St. George, Chennai - 600 009.

MEMBERS:

2. Shri GyanBhushan,
Senior Economic Adviser
Ministry of Tourism, Govt. of India
Parliament Street, P.T.I Buildings
New Delhi-110011

Represented by

Shri Ajit Pal Singh,
Asst. Director General

(On virtual mode)


3. SHRI D. VENKATESAN,
Regional Director (South)
India tourism - Chennai, G.O.I.,
Southern Regional Office, Chennai - 600 002

4. SHRI ZUBIN SONGADWALA,
Vice President - Operations (South & East)
ITC Grand Chola,
63, Mount Road, Guindy,
Chennai - 600 032.

5. SMT. SHILPA PRABHAKAR SATISH, I.A.S.
Director of Tourism and Managing Director,
Dept. of Tourism, Govt. of Tamil Nadu,
Tamil Nadu Tourism Complex, Chennai - 600 002.
Represented by
Smt. S. Kavitha,
General Manager

6. SMT. J. INNOCENT DIVYA, I.A.S.,
Commissioner of Technical Education,
Directorate of Technical Education,
Govt. of Tamil Nadu, Chennai - 600 025.
Represented by
Dr. A. Senthil Kumar,
Liaison Officer

7. SHRI IAN DUBIER,
General Manager,
Hotel Taj Coromandel,
No. 37, Nungambakkam High Road,
Chennai - 600 034.


PRINCIPAL
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CHAIRMAN
BOARD OF GOVERNORS

8. CHEF SHEETHARAM PRASAD
Culinary Director
GRT Hotels and Resorts,
120, Sir Thyagaraya Road, T.Nagar,
Chennai - 600 017.

MEMBER SECRETARY:

9. SMT.R. PARIMALA,
Principal & Secretary
IHMCTAN, Chennai - 600 113

The following members could not attend the meeting due to their official pre-occupation.

1. Ms.Rajana Chopra,
Addl. Secretary & Financial Advisor (Tourism),
Ministry of Tourism, Govt. of India,
Room No.121, Anusandhan Bhavan,
318, Shastri Bhavan, New Delhi- 600 001.
2. Dr.P.D.Lakhawat,
Director (Admin & Finance)
National Council for Hotel Management &
Catering Technology,
A-34, Sector - 62, NOIDA, U.P.
3. SHRI C.SAMYAMOORTHY, I.A.S.
Secretary to Govt. of Tamil Nadu,
Higher Education Department,
Secretariat, Chennai - 600 009.

The Principal welcomed the Chairman and Members of the Board of Governors.

ITEM NO 96.01


Approval of the Minutes and Action Taken Report on the 95th Board of Governors Meeting held on 12.11.2024 - Regarding


While discussing on the points of Minutes of Action Taken Report of 95th Board of Governors Meeting the Board noted the same in general. However the Board discussed in detail on the following points:-

- Item No.95.04 : The Board suggested to revisit the proposal for Solar Energy received from CPWD and to factor in the following criteria (1) quality of material available in the market (2) Panel, Inverter and Cables (3) Efficiency and longevity of the panel to be taken under consideration. The Board also suggested to approach Indian Manufacturers and Reputed Companies during Tendering process.

The Board also suggested to provide Monocrystalline Silicon Solar cells with A grade Poly Cab Cables for Installation of Roof Top Solar Panels for all the Buildings at this Institute.

- Item No.95.06 : The Board suggested that, after obtaining Preliminary Estimate from ITDC the rates to be compared with DSR scheduled rate fixed by CPWD and to be decide for awarding of work for Integral Cement based Water Proofing treatment for Old boys Hostel and Girls Hostel.


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BOARD OF GOVERNORS

ITEM NO.96.02

Common Fee Structure for B.Sc. HAA academic programme (2025-2028 batch) received from NCHM, Noida - Approval - Regarding.

The Board discussed in detail regarding the enhancement of Tuition Fee for the academic batch 2025-26 and suggested that the enhancement of tuition fee to be reworked by considering the following factors (1) Financial Commitment, (2) Issues faced regarding admission, (3) Other Institutes Fee Structures, (4) The students interest (5) Filling up of seats. The above mentioned factors are of paramount importance, accordingly the minimum amount of tuition fee to be fixed.

ITEM NO.96.03

Declaration of completion of Probation in respect of Lecturer-cum-Instructor and Asst.Lecturer-cum-Asst.Instrutors recruited during 2022 - Approval - Regarding.

The Board approved to declare the completion of probation period of the staff members as mentioned below as stated in col. (5) and that the Principal Secretary shall issue orders on behalf of the Board of Governors to this effect.

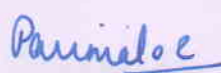
S.No. (1)	Name of Staff (2)	Appointed as (3)	Date appointment (4)	of Date of completion of 02 years in the post (5)
1	Mr.Vishesh Anna Joshi	Lecturer-cum-Instructor	16.01.2023 FN	15.01.2025 AN
2	Mr.Soumyak Bhattacharjee	Lecturer-cum-Instructor	21.12.2022 FN	20.12.2024 AN
3	Mr.Vipin Balakrishnan	Asst.Lect-cum-Asst.Instr.	21.12.2022 FN	20.12.2024 AN
4	Mr.Naresh Kannan	Asst.Lect-cum-Asst.Instr.	15.02.2023 FN	14.02.2024 AN
5	Mrs.Vinodhini C	Asst.Lect-cum-Asst.Instr.	22.12.2022 FN	21.12.2024 AN
6	Mr.Satheesh.M.	Asst.Lect-cum-Asst.Instr.	01.03.2023 FN	28.02.2025 AN
7	Mr.Jagadeesh.A.S.	Asst.Lect-cum-Asst.Instr.	30.12.2022 FN	29.12.2024 AN

ITEM NO.96.04

TEACHING/ OFFICE STAFF PROMOTED BASED ON THE RECOMMENDATIONS OF DEPARTMENTAL PROMOTION COMMITTEE MEETING HELD ON 17.01.2025 - INFORMATION - REGARDING.

The Board noted that the following 08 staff members promoted based on the recommendations of the Departmental Promotion Committee Meeting held on 17.01.2025.

S.No.	Name of the Staff	Post Held	Promoted Post
1	Mr.D.Elangovan	Sr. Lecturer-cum-Sr.Instructor	Head of Department
2	Mr.Syed Washim Ahamed	Sr. Lecturer-cum-Sr.Instructor	Head of Department
3	Dr.M.Mathew Arockiaraj	Sr. Lecturer-cum-Sr.Instructor	Head of Department
4	Dr.Sharmila.C	Lecturer-cum-Instructor	Sr. Lecturer-cum-Sr.Instructor
5	Mr.N.Senthil Kumar	Lecturer-cum-Instructor	Sr. Lecturer-cum-Sr.Instructor
6	Mr.Michael Santhosh	Lecturer-cum-Instructor	Sr. Lecturer-cum-Sr.Instructor
7	Mr.Chandan Kumar	Asst.Lecturer-cum-Asst.Instructor	Lecturer-cum-Instructor
8	Mr.M.S.Dinakar	Office Superintendent	Administrative-cum-Accounts Officer.


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ITEM NO.96.05

Repatriation of Mrs.Lakshmi Murali, Administrative-cum-Accounts Officer on completion of deputation tenure and Shri M.S.Dinakar, O.S assuming charge of A.A.O - Information - Regarding.

The Board noted that, a) Smt.Lakshmi Murali, A.A.O has been relieved on 10.03.2025 from the services of this Institute.

b) Shri M.S.Dinakar, O.S has taken over the charge of Administrative-cum-Accounts Officer from 11.03.2025.

ITEM NO.96.06

Infrastructure Development Projects-in-progress - Present position -Information - Regarding.

The Board noted the status of various development works-in-progress by CPWD as on date for which the Grant-in-aid have been received from Ministry of Tourism, Govt. of India: -

S NO	NAME OF THE SANCTIONED WORKS	AMOUNT DEPOSITED TO CPWD	AMOUNT UTILISED BY CPWD AS ON 31.01.2025	CURRENT STATUS OF THE WORK
1	Providing Barrier free amenities Like Ramp, Toilet and Foot Path for disabled persons (Sanctioned amount Rs.21,47,900/-)	17,18,320/-	19,36,335/-	Work Completed. Balance amount of Rs.4,29,580/- to be deposited for final settlement.
2	Construction of Girls Hostel (50 person's capacity) (Sanctioned amount Rs.6,67,88,000/-)	6,34,48,600/-	5,47,43,746/-	Main work completed and minor development work to be taken up. Rs.33,39,400/- is to be deposited for settlement of bills.
3	Renovation of Institute Main Building (Civil & Electrical Works) (Sanctioned amount) Rs.5,92,17,000/-	2,36,86,000/-	2,23,54,491/-	Flooring work, Toilet renovation work, Terrace water proofing work in progress. The balance fund of Rs.3,55,31,000/- is to be deposited.

The Board requested the representative of Ministry of Tourism, Govt. of India for release of Balance Grant of Rs.3,55,31,000/- on urgent basis and they have agreed to release the amount after clearance from Finance Department.


ITEM NO.96.07

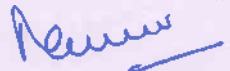
Details of Grant-in-Aid released by Ministry of Tourism, Govt. of India - Information - Regarding

The Board noted that the Ministry of Tourism, Govt. of India have released Grant-in-Aid for the following works / purchases etc. at this Institute during 2024-25.

Institute	Amount	Sanction Order/ Date	Purpose
Institute of Hotel Management, Chennai	Rs.25,18,200/-	F.No.4/13/2020-HRD, dated 20.12.2024.	Construction of Additional Girls Hostel (50 person's capacity) - Third Installment
Extended campus of IHM, Chennai at Indian Culinary Institute, Tirupati	Rs.1,05,27,400/-	F.No.71/3/2022-HRD, dated 20.12.2024.	Purchase and Installation of Equipments etc - Second Installment.

The Board also noted the Equipments purchased for Rs.62.00 lakhs (approx.) at ICI Tirupati and suggested to send the Utilization Certificate to MOT/GOI immediately and also instructed that the balance amount of Rs.43.27 lakhs (approx) to be utilized before the end of the financial year.


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ITEM NO.96.08

Implementing the initiatives of Govt. of India received through Ministry of Tourism, Govt. of India - Information - Regarding.

The Board appreciated that IHM, Chennai plays an active role in implementing the following initiatives received through Ministry of Tourism, Govt. of India

1. PARYATAN MITRA/PARYATAN DIDI .. To be considered as an important activity and to implement training from the point of Embarkation of tourists.
2. EK PED MAA KE NAAM .. Local Species can be utilized.

ITEM NO.96.09

Hunar Se Rozgar" and "Skill Certification Programme" under CBSP training programme - Present Progress - Information - Regarding.

The Board noted the conduct of CBSP training programme for the year 2024-2025.

6 days Skill Testing & Certification Programme (ST&C)			8/6 weeks Hunar se RozgarTakProgramme (HSRT)			Entrepreneurship Programme (30 days)	
Target fixed	Completed	Under training	Target fixed	Completed	Under training	Target fixed	Completed
2000	2000	..	30	90	57

ITEM NO.96.10

Signing of Memorandum of Understanding - Extended Activities - Information - Regarding.

The Board noted that, the following Memorandum of Understanding signed with IHM, Chennai for benefit of students.


1. Memorandum of Understanding signed with Indian Maritime University, Chennai on 30.01.2025. The MoU aims to conduct short-term courses and assist in placements in merchant Navy ships and Cruise lines.
2. Memorandum of understanding signed with HILTON Group of Hotels, Chennai on 26.02.2025 for enhancing the collaborative synergy.

ITEM NO.96.11 (AOM-01)

Progress of Memorandum of Understanding activities with Hoteliers - Information - Regarding.

The Board noted the activities initiated in connection with Memorandum of Understanding with Hoteliers.

- Memorandum of Understanding signed with ITC Hotels
- Memorandum of Understanding signed with IHG Hotels
- Memorandum with Hilton Hotels.


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ITEM NO.96.11 (AOM-02)**Campus Recruitments and Salary Packages for the students in IHM-Chennai for the year 2024-2025 – Information – Regarding.**

The Board appreciated the initiative of providing International placements for the students by the Placement Co-ordinator and suggested to continue the outreach which is a good benchmark to get into the elite list of Hotel Management Institutes / Schools through International Placements.

ITEM NO.96.11 (AOM-03)**Grant-in-Aid receivable from Ministry of Tourism, Govt. of India for the following works / purchases etc. – Information – Regarding.**


The Board noted that the Grant-in-Aid receivable from Ministry of Tourism, Govt. of India for the following works / purchases etc.


Name of the project	Amount sanctioned	Amount released	Balance amount receivable
Construction of Foot Path Accessible approach and Ramp and Toilets for persons with disability and elderly persons	21,47,900/-	17,18,320/-	4,29,580/-
Construction of Additional Girls Hostel (50 persons Capacity) with Multi Dining facility, Recreation Room etc.	6,67,88,000/-	6,34,48,600/-	33,39,400/-
Renovation of the Institute Main Building (Civil & Electrical Works). Setting up of Theme based Restaurant / Cuisine Studio / Executive L&D Centre etc.	5,92,17,000/-	2,36,86,000/-	3,55,31,000/-
Requirement of Equipment / Furniture items in Additional Girls Hostel to make it state of Art for Girl students.	37,77,406/-	0.00	37,77,406/-
Equipments, Infrastructure to support and the Class Rooms, Labs matching with latest trends in Hospitality Industry.	6,21,98,708/-	0.00	6,21,98,708/-

The Board requested the representative of Ministry of Tourism, Govt. of India for release of Grant-in-Aid for Purchase of Equipments for all the Buildings and especially Purchase of Furniture items for newly constructed Additional Girls Hostel and was conveyed that the matter is under process and the amount will be released shortly.

ITEM NO.96.11 (AOM-04)**Short Term or any other customized Executive Programme in schedule for next 06 month in IHM, Chennai – Information – Regarding.**

The Board noted that, IHM, Chennai is drawing schedule for conducting various Short term courses for next 06 months. The short courses to be conducted in the afternoon (after class hours) and during vacation of students.


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ITEM NO.96.11 (AOM-05)

Latent capacity available with IHM, Chennai for intense skill programs and entrepreneurship programs which can be rolled out – Information – Regarding.

The Board noted that the Latent capacity available with IHM, Chennai for intense skill programs and entrepreneurship programs which can be rolled out.

ITEM NO.96.11 (AOM-06)

Efforts made in expanding the awareness of Hospitality Management as a career among Plus 2 students to enhance enrollment to entrance test – Information – Regarding.

The Board noted the activities undertaken by IHM Chennai to create awareness of Hotel Management as a career among Plus 2 students, to improve admission to NCHM JEE for the year 2025.

The meeting ended with a Vote of Thanks to the Chairman and other Members of Board of Governors, by the Principal of IHM-Chennai.



(R. PARIMALA)
Principal & Secretary.



(Dr.K.MANIVASAN, I.A.S.,)
Chairman/ Board of Governors,
Addl. Chief Secretary to Govt. of Tamil Nadu
Dept. of Tourism, Culture & Religious Endowments Dept.
Fort St. George, Chennai - 600 009.